Secret. II-27—100,000—21-5-52.

Rural welfare (1952) Department.

MS SERIES.

G.O. No. 728

Dated 28.6.52

[Despatch Abstract.]

Charitable Endowments — Creation of money received — Govt. servants in the capacity as administrators — Accounts, procedure instructions issued.

GOVERNMENT OF MADRAS

ABSTRACT

CHARITABLE ENDOWMENTS - Custody of Moneys received by Government servants in their capacity as administrators - Accounting Procedure - Instructions issued.

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SOURCE (i) ABOVE: In these cases as the actual amounts of interest realised from the Bank are credited in the Government Accounts to the head "Civil Deposits - Personal Deposits" and as normally payments are made by the Treasurer, Charitable Endowments only on receipt of requisitions from the Administrators for amounts required for immediate disbursement, it will not be necessary to credit the amount again to Government Account, In order, however, to ensure that no unutilised amount is retained by the Administrators, the Government direct that these Administrators should send certificates of disbursements to the Treasurer of Charitable Endowments and the unutilised balance should be sent to The Treasurer, Charitable Endowments, for credit int the Personal Deposit Account.

SOURCE (ii) ABOVE : The cash in the hands of the Administrators includes the balances relating to the Endowments transferred to them and the amounts of interest periodically realised by them and in a few cases income from properties in their custody. These amounts should be paid into a single Deposit account in the Treasury and drawn again when required for disbursement. A new minor head styled "Deposit Account of "Divested" Charitable Endowments" should be opened under "Other Deposit Accounts," for accommodating the transactions in question and the following accounting procedure should be adopted.

(a) The Administrators of endowments divested from the Treasurer, Charitable Endowments should remit into the Treasury for credit under the deposit head mentioned above all amounts received by them, and draw again when required. The Administrators having custody of properties other than securities held by the Treasurer, Charitable Endowments, should remit the income from such properties to this account and draw against when required.

(b) As the Deposit Account will be operated upon by Government servants belonging to several Departments in their capacity as Administrators of the Endowments, it is necessary that the transactions in the account are controlled by a single officer or department.

The Government in the Rural Welfare Department will for the present control the transactions in the account and render monthly certificates of reconciliation of account figures with the departmental figures relating to the account and an annual certificate of acceptance of balance in the Account on the 31st March of each year getting for this purpose from the various Administrators the necessary Accounts of the Deposit transactions.

3. The Administrators of the Charitable Endowments divested from the Treasurer, Charitable Endowments and those having custody of properties other than securities held by the Treasurer, Charitable Endowments, shall submit to Government in the Rural Welfare Department every month a report of their remittances and drawals relating to "divested" endowments with particulars of the amounts remitted or drawn, date of remittance or drawal, treasury or sub-treasury concerned. The Treasurer of Charitable Endowments is requested to issue necessary instructions and prescribe a form of monthly return to the Administrators in this regard.

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4. The Accountant-General is requested to address the Comptroller and Auditor-General of India and obtain his concurrence and sanction for the opening of the new minor head mentioned in paragraph 2 above.

5. Necessary amendments to Treasury Rules, etc., will be issued by the Government in the Finance Department.

(sd)..... .. ..
SECRETARY TO GOVERNMENT.

To the Accountant-General, Madras.
" " Examiner of Local Fund Accounts, Madras.
" " Board of Revenue, Madras.
" all Heads of Deprtments.
" " Collectors.
" the Finance Department. (with relevant extracts)
" other Departments of the Secretariat.

(TRUE COPY)

R Nagarajan 7.10.86

SUPERINTENDENT,
MADRAS RECORD OFFICE.

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GOVERNMENT OF MADRAS

ABSTRACT

MADRAS TREASURY CODE, Volume I--Instructions under Treasury Rules 7 and 8-- Amendments issued.

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FINANCE DEPARTMENT

G.O.Ms.No.1645. dated 26-12-1952.

READ:
G.O.No.728, Rural Welfare, d/28-6-1952.

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ORDER:

The following amendments are issued to Chapter III of the Madras Treasury Code, Volume I:—

AMENDMENTS

In Chapter III of the Madras Treasury Code, Volume I—

(1) for the heading "Payment of revenues of the State into the Public Account", the heading "Payment of moneys into the State Government Account" shall be substituted; and

(2) under the sub-heading "Appropriation of Departmental Receipts for Departmental Expenditure" and before "Instructions under Treasury Rule 7(2) ", the following shall be inserted, namely:-

CHARITABLE ENDOWMENTS.

The following procedure should be followed in regard to funds of charitable endowments:—

(a) A Government Servant in his capacity as Administrator of a ~~charitable~~ charitable endowment should remit into the Government Account moneys representing—

(i) interest on securities pertaining to endowments received from the Treasurer of Charitable Endowments; and

(ii) income from properties relating to the endowments and interest realised in respect of the securities relating to endowments divested from the Treasurer, Charitable Endowments.

(b) Interest realised from the Bank shall be credited in the Government accounts to the head 'Civil Deposits—Personal Deposits'.- Normally, payments in such cases are made by the Treasurer, Charitable Endowments, only on receipt of requisitions from the Administrators for amounts required for immediate disbursement and it will not be necessary to credit the amount again to Government account. In order, however, to ensure that no unutilised amount is retained by the Administrators, they shall send certificates of disbursements to the Treasurer of Charitable Endowments together with unutilised balance, if any, which shall be credited into the Personal Deposit Account.

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(c) In the case of cash in the hands of Administrators, which includes balances relating to endowments transferred to them, amounts of interest realised by them periodically, and in a few cases income from properties in their custody, it shall be paid into a single deposit account in the Treasury and drawn again when required for disbursement. These transactions should be exhibited in the accounts under a separate deposit head "Deposit Account of Divested Charitable Endowments."

(d) Administrators of Endowments divested from the Treasurer, Charitable Endowments, shall remit into the Treasury for credit under the deposit head mentioned above, all amounts received by them and draw the sums again when required, Administrators having custody of properties other than Securities held by the Treasurer, Charitable Endowments, shall remit the income from such properties to the deposit head and draw it again when required.

(e) As the deposit will be operated upon by Government servants belonging to several departments in their capacity as Administrators of the Endowments, the Government in the Rural Welfare Department, shall control the transactions in the account and render--

(i) monthly certificates of reconciliation of account figures with the departmental figures relating to the account; and

(ii) an annual certificate of acceptance of balance in the Account on the 31st March of each year.

(f) The Administrators of Charitable Endowments divested from the Treasurer, Charitable Endowments, and those having custody of properties other than Securities held by the Treasurer, Charitable Endowments, shall submit to the Government in the Rural Welfare Department every month a report of their remittances and drawals relating to 'divested' endowments with particulars of the amounts remitted or withdrawn, dates of such remittance or withdrawal and Treasury and Sub-treasury concerned."

R.RANGACHARI,
ADDITIONAL DEPUTY SECRETARY TO GOVERNMENT.

To the Accountant General, Madras.
" " Departments of Secretariat.
" All Heads of Department.
" " Treasury Officers.
" Finance (Exp.A) Department.
" " (Ways and Means) Department.

(TRUE COPY)

SUPERINTENDENT,
MADRAS RECORD OFFICE.

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